

AMENDED PLAT APPLICATION

Planning Office – 800 9th Street – Wheatland, Wyoming 82201
(307)322-1330
planner@plattecountywyoming.com



An amended plat is required under the following circumstances: Partial vacation of a plat (changing lot configuration on a plat, adjusting the boundary lines between platted lots and adjacent un-platted parcels, revising building envelopes or revising plat notes), a boundary line adjustment between two subdivision lots, or a text amendment.

All applications must include the following:

- ☐ Application: Fill out the application form completely. *Incomplete applications will be returned.*
- ☐ Fees: All applicable fees. Check or Cash only, the planning office cannot process credit cards.
- ☐ Amended Preliminary Plat: Include one (1) hardcopy draft and (1) electronic version of the amended plat.
- ☐ Proof of Ownership: Book and page number of the deed, copy of the deed, lease, or contract for purchase.
- ☐ Letter of Justification: Statement of purpose and/or need for the re-plat.

Applicant Name: _____ Phone No.: _____

Mailing Address: _____

E-mail Address: _____

If the applicant is other than the owner of the property for which this vacate is being sought, the applicant must provide separate written approval from the owner, or the owner may indicate approval by signing below.

Owner Name: _____ Signature: _____

Mailing Address: _____

E-mail Address: _____ Phone No.: _____

Proof of Ownership: Deed Book _____ Page _____, ☐ Deed, Lease, Purchase Contract Attached

Legal description of property for which this vacate is being requested:

Subdivision: _____ Tract/Lot(s): _____ Quarter Section: _____

Of Section: _____ Township _____ North, Range _____ West

[Legal description can be found on the property deed.](#)

Located within the Wheatland Irrigation District Boundaries: ☐ Yes ☐ No

AP-_____-____

If yes, attach the corresponding approved Wheatland Irrigation District Water Plan for Amended Plat.

Current Land Use: _____ Current Zoning Class: _____

AMENDED PRELIMINARY PLAT REQUIREMENTS

- ❖ Drawn to a scale adequate to illustrate the required information and show necessary features.
- ❖ Name of the re-plat, which shall be different from that of any existing subdivision.
- ❖ General legal description including approximate acreage and an approximate survey tied to an accepted survey monument.
- ❖ Name and address of the person, firm, or organization preparing the preliminary plat.
- ❖ Name and address of properties being amended.
- ❖ Names of adjacent subdivisions, property owners, and the respective existing zoning.
- ❖ A vicinity map to locate the amended plat.
- ❖ Boundary lines of the proposed amended plat showing approximate length of boundaries.
- ❖ The location, width, and names of streets and other public ways, easements, irrigation, railroad and utility rights-of-way, section lines and any municipal, county and/or district boundaries.
- ❖ Approximate length of street center lines and radii of curves.
- ❖ The approximate location of major watercourses, existing water bodies, and other natural and historical features.
- ❖ The approximate location of all existing structures that will remain on the property after the final plat is recorded.
- ❖ The approximate layout, approximate dimensions of each lot, and approximate acreages of the lots.
- ❖ Notes stating the disposition and maintenance responsibility of common areas and parks.
- ❖ If the proposed amended plat is within the boundaries of the Wheatland Irrigation District and the applicant is not detaching the district's water rights, the amended plat must show the location of all water rights, how the water is delivered from the source to the proposed simple subdivision, and how much each water right is to remain appurtenant to each parcel.

APPLICATION SIGNATURE(S) AND ACCESS PERMISSION

Right to ingress property for assessment, evaluation, and inspections.

I, the undersigned, hereby grant authorized Platte County Personnel the right to enter onto this said land/property for all inspection, assessment, and/or evaluation purposes necessary to process this Re-plat application. I certify, to the best of my knowledge, that all the information in this application is true and correct, and that I am the owner of the above-described property or have been authorized by the owner to make this application as his/her agent.

Signature of Applicant(s)

Date

AP-____-____

PLANNING OFFICE USE ONLY

Date completed application received: _____ Application Fee Total: _____

Planning & Zoning Commission Public Hearing Date: _____ Approved ☐ Disapproval ☐

Board of County Commissioners Public Hearing Date: _____ Approved ☐ Disapproval ☐

This Vacate request is granted ☐ with/☐ without conditions; this ____ day of _____, 20____.

County Commissioner Chairman

Vacate Conditions: _____

